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WORKSHOP SESSION

FEBRUARY 3, 2010

A Workshop Session of the Mayor and Council of the Borough of Belmar was held on the above date in the Municipal Complex at 6:30 P.M.

PRESENT: Councilwoman Deicke, Councilman Doherty, Councilman Wright, Karl Kemm, Esq., Borough Administrator Robbin Kirk, and Acting Borough Clerk April Claudio

ABSENT: Mayor Pringle

The Borough Clerk stated Adequate notice of this meeting which is an Agenda Meeting of the Mayor and Council of the Borough of Belmar was faxed to the Asbury Park Press and The Coast Star our official newspapers on December 29, 2009. Notice of this meeting was prominently posted on the bulletin board of the Municipal Building and filed with the clerk of the Borough of Belmar.

DISCUSSION:

- Environmental Commission & Shade Tree Commission
 - o Carol Davies stated they would like to plant some salt tolerant plants along Silver Lake in three areas. The estimated cost is \$2,000.
 - o Ms. Kirk asked if they would be using the remaining bio logs. Ms. Davies replied yes.
 - o Ms. Kirk asked how tall the plants would be. Ms. Davies stated they would be low growing probably approximately 2 to 3 ft.
 - o Council member Wright expressed concern about runoff into the lake, which could lead to dredging. Ms. Davies stated the plants would capture soil and water runoff.
 - o Ms. Kirk stated the budget is in the process of being prepared and will look to see if funds are available.

- Ordinances
 - o Escrow fees
 - Ms. Claudio explained the ordinance needs to be amended to include escrow fees for minor and major site plan and bulk and use variance applications. The ordinance currently lists fees for subdivisions only. The fees for subdivisions have been increased. Currently applicants pay an escrow fee of \$500, which is too low in many cases.
 - Ms. Kirk stated many applications have had higher escrows due to engineering fees and it is often hard to collect the money from the applicants.
 - The Council suggested asking the engineer for an estimate on minor and major site plan applications so they can determine what number to put in the ordinance.
 - The Council also asked for a comparison of our application fees compared to other towns.
 - o Block parties
 - Ms. Claudio explained a draft ordinance has been prepared stating a special event application is required for block parties. The ordinance states that as part of the application they must have a signature sheet signed by a percentage of the block.
 - Captain Palmisano suggested it be 50%.
 - Council member Wright thought it would be hard for someone to obtain signatures.
 - Ms. Kirk stated it would only be about 8-10 signatures in most cases, which shouldn't be that hard.
 - Council member Doherty and Deicke agreed that 50% was a good number.

- This ordinance will be put on the next meeting's agenda for introduction.
- Ninth Avenue Pier Concession
 - Ms. Kirk stated a letter is ready to be mailed to approximately 70 restaurant owners. The letter will include a concept plan of the pier and a draft resolution showing how the bidding process will work.
 - Council member Wright and Mr. Kemm discussed the bidding process.
 - Ms. Kirk stated the purpose of the meeting is to get input from the restaurant owners and see what kind of interest is out there.
 - Council member Deicke asked if there would be restrictions on the liquor license. Mr. Kemm stated there would be restrictions in the lease.
 - Council member Wright suggested adding language that allows the high bidder to opt out of the lease if they fail to obtain the liquor license.
 - Council member Deicke agreed with Council member Wright's suggestion to change the level of experience from 5 and 10 years to 3 and 7 years.
 - Council member Wright asked if a concept plan could be required prior to bidding. Mr. Kemm stated it could be but the lease also states that a concept plan has to be approved by the Mayor and Council before construction begins and the bid package.
 - Ms. Kirk stated she would also like to add to the lease a timeline for completion.
- Council member Doherty stated he would like to start a Citizen Financial Advisory Committee consisting of residents picked by each member of the Council. The Committee would meet with Ms. Kirk and department heads to assist with the budget process. Council member Deicke and Council member Wright liked the idea.

Respectively submitted,

April Claudio
Acting Borough Clerk