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**BOROUGH OF BELMAR**  
**PLANNING BOARD MEETING**

**January 11, 2010**

**AGENDA:**

- 7:00 PM – Workshop:
  
- 7:30 PM - Regular Meeting:
  - Reading of Notice of Meeting
  - Pledge of Allegiance to the Flag
  - Roll Call
  - Oaths of Office
  - Nomination of Chair and Vice Chair
  - Approval of Minutes of the December 14, 2009 regular meeting
  - Resolution appointing Doug Kovats, Esq. as Board Attorney
  - Resolution establishing Open Public Meetings Act procedures
  - Applications: None

**BOROUGH OF BELMAR PLANNING BOARD**

**RESOLUTION AUTHORIZING CONTRACT FOR SERVICES AS  
PLANNING BOARD ATTORNEY**

**WHEREAS**, there exists a need for the retention of a Planning Board Attorney to render professional legal advice to the Planning Board on matters arising during the course of its business, and

**WHEREAS**, the hourly rate for all legal services rendered by the Planning Board Attorney are in the amount of \$90.00 per hour, and

**WHEREAS**, funds are available for the appropriation of the Planning Board for the same, and

**WHEREAS**, the Local Public Contracts Law requires that the resolution authorizing the award of contracts for professional services without competitive bidding on the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Board of the Borough of Belmar as follows:

1. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law to Douglas Kovats; Mr. Kovats having served as the Planning Board Attorney for a number of years, having special knowledge as to planning problems and issues that arise before the Planning Board on conditions within the Borough of Belmar, which knowledge is particularly valuable to the Planning Board; and

2. A notice of this action shall be printed in the official newspaper of the Borough of Belmar.

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the secretary of the Planning Board to be a true copy to be forwarded to the Borough Clerk;

**BE IT FURTHER RESOLVED** that this Resolution be and herewith is effective *Nunc Pro Tunc* effective January 1, 2010.

The foregoing Resolution was offered by \_\_\_\_\_;

and seconded by \_\_\_\_\_;

and adopted by a roll call vote: In Favor: \_\_\_\_\_

Opposed: \_\_\_\_\_

Abstained: \_\_\_\_\_

Ineligible: \_\_\_\_\_

Absent: \_\_\_\_\_

The foregoing is a true copy of Resolution adopted by the Planning Board of the Borough of Belmar on this 11<sup>th</sup> day of January, 2010.

**BOROUGH OF BELMAR PLANNING BOARD**

**RESOLUTION NO. \_\_\_\_\_**

BE IT RESOLVED that the Borough of Belmar Planning Board, County of Monmouth and State of New Jersey, that for the purpose of compliance with the “Notice” provisions of the Open Public Meetings Act of the State of New Jersey, the following procedures and requirements are hereby established and adopted:

1. The Coast Star (paper of record) and the Asbury Park Press (paper of record) are hereby designated as the newspapers in which the Borough of Belmar Planning Board meeting notices may appear.
2. The cost of mailing written notices of scheduled meetings to any individual requesting said service in writing from the Borough Clerk shall be \$.75 per annum, payable in advance to the Borough of Belmar.
3. Bulletin Board located at the municipal building, 601 Main Street, Belmar, New Jersey (address of the municipal building) is hereby designated as the location at which notices shall be posted for the required information concerning Planning Board meetings.
4. All required notices shall be on file and open for inspection at the office of the Borough Clerk.

## PLANNING BOARD

JANUARY 11, 2010

A regular meeting of the Planning Board of the Borough of Belmar was held on the above date, with a workshop session beginning at 7:00 pm and the regular session beginning at 7:35 pm., in the Municipal Complex.

Present: Messrs., Meyer, Doherty, Meuerle, Kaye, Hoffman, Windas, and Ms. Provenzano

Absent: Mr. Pringle and Ms. Sheridan

Also Present: Doug Kovats, Esq., Board Attorney and Board Secretary April Claudio

At approximately 7:30 p.m. the secretary stated that adequate notice of this meeting of the Planning Board was sent by fax to our official newspapers, the Coast Star and the Asbury Park Press on December 14, 2009 and by posting a copy of said notice at the Municipal Complex on the same date.

Mr. Kovats administered the Oath of Office to Mr. Meuerle, Mr. Windas, Mr. Kaye, Mr. Hoffman, Mr. Doherty and Ms. Provenzano.

### Nominations of Vice Chair

Mr. Windas made a motion to nominate Patricia Provenzano as Vice Chair, which was seconded by Mr. Kaye. Being there were no further nominations Ms. Provenzano was unanimously appointed as Vice Chair.

### Nominations of Chairman

Mr. Kaye made a motion to nominate Ed Windas as Chairman, which was seconded by Mr. Meyer. Being there were no further nominations Mr. Windas was unanimously appointed as Chairman.

Mr. Meyer made a motion to waive the reading and approve the minutes of the December 14, 2009 regular meeting, which was seconded by Mr. Hoffman and approved by the following vote:

In the Affirmative: Messrs., Meyer, Meuerle, Kaye, Hoffman, and Windas

Opposed:

Abstain: Ms. Provenzano and Mr. Doherty

Ineligible:

Ms. Provenzano made a motion to waive the reading and approve the resolution appointing Doug Kovats, Esq. as Planning Board Attorney, which was seconded by Mr. Hoffman and approved by the following vote:

In the Affirmative: Messrs., Meyer, Doherty, Meuerle, Kaye, Hoffman, Windas, and Ms. Provenzano

Opposed:

Abstain:

Ineligible:

Mr. Hoffman made a motion to waive the reading and approve the resolution establishing the Planning Board's Open Public Meetings Act procedures for 2010, which was seconded by Mr. Meyer and approved by the following vote:

In the Affirmative: Messrs., Meyer, Doherty, Meuerle, Kaye, Hoffman, Windas, and Ms. Provenzano

Opposed:

Abstain:

Ineligible:

### Public

None

Mr. Hoffman made a motion to adjourn the meeting, which was seconded by Mr. Doherty and approved unanimously.